

PRELIMINARY APPLICATION

CONCORD ABC BOARD
230 INTERNATIONAL DRIVE
CONCORD, NC 28027

NAME _____ DATE _____

ADDRESS _____

PHONE# _____ EMAIL _____

DATE AVAILABLE _____ DAYS & HOURS AVAILABLE TO WORK _____

DESIRED SALARY _____ POSITION APPLIED FOR _____ PT ____ FT ____

ARE YOU RELATED TO ANY EMPLOYEES OF THIS ABC SYSTEM ____ IF YES, WHO _____

HAVE YOU EVER WORKED FOR AN ABC SYSTEM ____ WHERE _____

ARE YOU OVER 21 YEARS OF AGE? ____ YEAR GRADUATED FROM HIGH SCHOOL ____ FROM COLLEGE ____ OTHER ____

WORK HISTORY

PRESENT OR MOST RECENT EMPLOYER	PREVIOUS	PREVIOUS
EMPLOYER _____		

ADDRESS _____

PHONE# _____

DATES OF EMPLOYMENT

(FROM/TO) _____ to _____ to _____ to _____

SALARY _____

JOB TITLE _____

DUTIES _____

REASON FOR LEAVING _____

REFERENCES (PLEASE PROVIDE THREE WHO YOU ARE NOT RELATED TO OR A FORMER EMPLOYER)

	NAME	ADDRESS	PHONE#
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

All employees are subject to drug and alcohol testing procedures permitted under federal and state law. Criminal Records checks will be performed for all prospective employees prior to an offer of employment.

Equal Opportunity Information State Law prohibits discrimination based on race, sex, color, creed, national origin, age or disability.

I CERTIFY THAT MY ANSWERS ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

IF THIS APPLICATION LEADS TO EMPLOYMENT, I UNDERSTAND THAT FALSE OR MISLEADING INFORMATION MAY RESULT IN MY RELEASE.

I UNDERSTAND THAT MY APPL/CATION WILL BE REVIEWED AND IF THERE IS AN OPPORTNITY WHICH THE COMPANY WISHES TO DISCUSS WITH ME, I WILL BE CONTACTED. THIS APPLICATION WILL BE KEPT OF FILE FOR 90 DAYS.

SIGNATURE _____ Date _____